

## **IHUB ANUBHUTI-IIITD FOUNDATION**

Indraprastha Institute of Information Technology Delhi  
GB Pant Polytechnic Extension, Okhla Phase III, Delhi –110020

### **Advertisement inviting applications for the ‘Chief Financial Officer’**

IHUB ANUBHUTI-IIITD FOUNDATION, hereafter referred as IHUB, is a Section-8, Not-for-profit Company at Indraprastha Institute of Information Technology Delhi (IIIT-Delhi) under the National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS) of the Government of India. It is a Technology Innovation Hub supported by Department of Science and Technology (DST), Govt. of India. iHub Anubhuti has been set up to create a collaboration between industries, academic institutions and government agencies to innovate and develop data-driven cognitive computing solutions.

The objective is to establish itself as a Hub of Research, Entrepreneurship, and Innovation in the area of Cognitive Computing & Social Sensing.

The Foundation is looking to hire an individual for the **Chief Financial Officer (CFO)** position and invites applications for the same.

#### **Job Title: Chief Financial Officer (CFO)**

**No. of post:** One

#### **Job Profile:**

The candidate should be well-versed in all aspects of financial management ranging from simple accounting to broad investment and banking operations. The goal is to protect the company's revenues and profits to achieve full financial control and sustainable growth. The candidate should be efficient in providing leadership, direction and management of the finance and accounting team. Provide strategic recommendations to the CEO and Board members. Manage the processes for financial forecasting and budgets, and overseeing the preparation of all financial reporting. CFO should be able to advise on long-term business and financial planning.

#### **Job responsibilities include, but are not limited to the following:**

- Drive the iHub's financial planning.
- Assist and lead the TiH team in fundraising.
- Perform risk management by analysing the organization's liabilities and investments.

- Decide on investment strategies by considering cash and liquidity risks.
- Create & Optimize financial Model for the organization's fundraising plans and capital structure.
- Establishing and developing relations with senior management and external partners and stakeholders.
- Ensure cash flow is appropriate for the organization's operations.
- Supervise all finance personnel (accountants, treasurers etc.).
- Manage vendor relationships.
- Prepare reliable current and forecasting reports.
- Set up and oversee the iHub's finance IT system.
- Ensure compliance with the law and company's policies.

### **Skill Sets, Knowledge and Experience**

- **Educational qualifications:** M.Com/ CMA/ CA/ MBA (Major in Finance) or equivalent
- **Experience:** Preferably 8-10 years' proven experience as CFO, finance officer or relevant role
- **Desirable:**
  - In depth knowledge of corporate financial law and risk management practices.
  - Excellent knowledge of data analysis and forecasting methods.
  - Proficient in the use of MS Office and financial management software (e.g. SAP).
  - Ability to strategize and solve problems.
  - Strong leadership and organizational skills.
  - Excellent communication and people skills
  - An analytical mind, comfortable with numbers.

### **Compensation, Tenure and other details:**

The monthly consolidated salary will be in the range of **Rs. 80,000 - Rs. 120,000** per month. There will be an initial probation period of 6 months.

### **General Instructions:**

1. IHUB reserves the right to restrict the number of candidates for the further recruitment process to a reasonable limit, on the basis of qualification and experience, etc.
2. IHUB also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
3. Eligibility of a candidate to the post will not automatically mean that he/she will be shortlisted and called for further recruitment process. No request in this regard will be entertained for review etc.

4. Shortlisted candidates will be informed for further recruitment process through registered emails only.
5. The selected candidate will be expected to join within a month from the date of Offer of Appointment.
6. Candidate shall bring along with them the original degree(s)/certificate(s) and experience certificate(s) at the time of interview for verification.

**How to Apply:**

Interested candidate may apply on <https://forms.gle/5JA2EHXv2bZHZYCw6> with a resume latest by **29th April 2022**. Only shortlisted candidates shall be called for the further recruitment process. Decision of the management for the shortlisting and selection will be final.