

**Advertisement for Empanelment of Surveyors (Retired) in National Monuments Authority to be published in print media.**

**Government of India  
National Monuments Authority  
Ministry of Culture  
24, Tilak Marg, New Delhi-110001**

Dated: 05.01.2023

**Empanelment of Surveyors (Retired)  
in States/UTs in the National Monuments Authority, Ministry of Culture.**

Applications are invited from willing and eligible persons for Empanelment of Surveyors for deployment on need basis in various States and UTs by National Monuments Authority, a statutory body under the Ministry of Culture :

The Surveyors empanelled will be responsible for conducting site visits for processing of NOC applications and revalidation of Site plans of Centrally Protected Monuments in Heritage Bye Laws.

Surveyors shall be positioned in the offices of Superintending Archaeologist of Archaeological Survey of India (ASI) in the states of Gujarat, Maharashtra, Karnataka, Tamil Nadu & Kerala and Agra circle besides ASI Regional Director offices at New Delhi, Bhopal, Mumbai, Chennai & Kolkata.

Eligible applicants desirous of Empanelment by National Monuments Authority may submit their applications in the prescribed proforma by 23.01.2023 to the concerned Superintending Archaeologist & Regional Directors as per details given in NMA website [www.nma.gov.in](http://www.nma.gov.in) .

Date

Director  
National Monuments Authority

**F. No. 2-21/Surveyor/NOC-NMA/2022**  
**Government of India**  
**National Monuments Authority**  
**Ministry of Culture**

24, Tilak Marg  
New Delhi-110001  
Dated: 05.01.2023

**Detailed Advertisement for Empanelment of Surveyors**

Applications in the prescribed format are invited from willing and eligible persons for consideration and Empanelment of Surveyor for deployment on need basis in various states and UTs by National Monuments Authority, a statutory body under Ministry of Culture, New Delhi.

**2. Mode of Empanelment:-**

- i. The technical nature of work required to be done by the Surveyors proposed to be provided to the Superintending Archaeologist and the Regional Directors, the specific domain knowledge of Ancient & Historical Monuments & Archaeological Sites and Remains in India will be the pre-requisite.
- ii. The empanelment of Surveyors will be confined to Retired Surveyors of ASI or State departments of Archaeology only.
- iii. The objectives of time bound completion of site inspections related to NOC applications and revalidation of site maps included in the 102 HBLs currently under the process of Heritage consultations by Expert Heritage Bodies, a decentralized approach for drawing up a panel of suitable retired Surveyors of ASI or State Departments of Archaeology.

**3. Qualification:-** Candidates should have done diploma in Civil Engineering of three years duration or ITI course in Land Surveying of two years duration from any recognized institution recognized by the State Board of Technical Education.

**4. Assignment of Work:-** The work will be assigned to the Surveyors by the Superintending Archaeologist or Regional Director, as the case will be. The work will be either carrying out site inspections for NOC or revalidation of site maps of Centrally Protected Monuments in Heritage Bye Laws.

**5. Mode of Engagement:** With a view to achieve the objectives of expediting the pending site inspections related to NOC applications to mitigate harassment to the applicants and expediting the revalidation of site maps in the 102 HBLs currently under the process of Heritage consultations by Expert Heritage Bodies, the engagement of retired Surveyors by adopting either of the two modes of engagement namely monthly basis or on per case basis will be adopted, taking into account the stations specific conditions.

- a) **Monthly basis** – The services of retired surveyors for a clearly defined time period, will be empanelled on monthly basis by the Superintending Archaeologist or Regional Director, as the case will be.

- b) **Per Case basis** – Conduct of site inspections for multiple NOC applications as well as simultaneous conduct of multiple site visits for revalidation of maps of multiple CPMs, the Superintending Archaeologist or Regional Director, as the case will be, may engage retired surveyors on per case basis.

**6. Remuneration/Fee payable:**

- i. The monthly remuneration, TA/DA for site visits payable to surveyors engaged on per month basis will be governed by the provisions of Ministry of Finance, Department of Expenditure OM no. 9-25/2020 –E.IIIA dated 9.12.2020.
- ii. In case the retired surveyor is engaged on per case basis, the work of site inspection being a work of skilled nature, the fees payable to similar categories in Govt. of India will be considered as the basis for the fees payable to the retired Surveyors deployed by the Superintending Archaeologist or Regional Director for each NOC case or CPM as the case will be. The fees of Rs. 9000 per case is payable to the retired Surveyors for site inspections/ visits for each NOC case or each CPM site map revalidation. The TA/ DA for each site visit of the Surveyors will be the TA/ DA admissible to him at the time of his retirement.

7. National Monuments Authority will make direct payment of Monthly remuneration or per case fees, as the case will be and reimbursement of TA/DA for site visits based on proper certifications and other checks considered appropriate by NMA.

8. The proposed empanelment is for a limited initial period up to 31<sup>st</sup> March, 2023.

9. Eligible applicants desirous of Empanelment by National Monuments Authority may submit their applications in the prescribed proforma by 20.01.2023 to the concerned Superintending Archaeologist & Regional Directors as per details given as under:

S. No.	Locations /Place of Deployment	Application be forwarded to Offices of Superintending Archaeologist/ Regional Directors
1.	Agra	22, The Mall, Agra -282 001. Email: <a href="mailto:circleagra.asi@gov.in">circleagra.asi@gov.in</a> <a href="mailto:circleagr.asi@gmail.com">circleagr.asi@gmail.com</a>
2.	Bengaluru	Kendriya Sadan, 5 <sup>th</sup> Floor, 'F' Wing, Koramangala, Bangalore -560 034. Email: <a href="mailto:circlebangalore.asi@gov.in">circlebangalore.asi@gov.in</a> <a href="mailto:circleban.asi@gmail.com">circleban.asi@gmail.com</a>
3.	Chennai	Fort St. George, Chennai Email: <a href="mailto:circlechennai.asi@gov.in">circlechennai.asi@gov.in</a> <a href="mailto:circleche.asi@gmail.com">circleche.asi@gmail.com</a>
4.	Dharwad	Behind Kannada Sahitya Sadan, Near R.N.Shetty Stadium, Dharwad-580007 Email: <a href="mailto:circledharwad.asi@gov.in">circledharwad.asi@gov.in</a> <a href="mailto:circledha.asi@gmail.com">circledha.asi@gmail.com</a>
5.	Hampi	203, Ananth Door, 1st B cross, 30th Ward Near Radhekrishna Road, Gokul Nagar Hospet-583201 Email: <a href="mailto:circleham.asi@gmail.com">circleham.asi@gmail.com</a>

6.	Mumbai	Sion Fort, Sion (E), Mumbai Email: <a href="mailto:circlemumbai.asi@gov.in">circlemumbai.asi@gov.in</a> <a href="mailto:circlemum.asi@gmail.com">circlemum.asi@gmail.com</a>
7.	Nagpur	Puratatva Bhavan, IInd Floor, Bunglow No. 11, Seminary Hills, Nagpur (Maharashtra) - 440006 Email: <a href="mailto:circlenagpur.asi@gov.in">circlenagpur.asi@gov.in</a>
8.	Rajkot	Old Collector Office Compound, Near Family Court Rajkot, Gujarat- 360001 Email: <a href="mailto:circlerajkot.asi@gov.in">circlerajkot.asi@gov.in</a>
9.	Trichy	Tiruchirappalli Circle Main Guard Gate, Tiruchirappali - 620002 Email: <a href="mailto:circletrichy.asi@gmail.com">circletrichy.asi@gmail.com</a>
10.	Thrissur	'Puratattva Bhavan', K.S.H.B. Flats, FF 19(a), Block No.3, Pullazhy Housing Scheme, Pullazhy, Thrissur-680012. Email: <a href="mailto:circlethrissur.asi@gov.in">circlethrissur.asi@gov.in</a> <a href="mailto:circlethrissure.asi@gov.in">circlethrissure.asi@gov.in</a> <a href="mailto:circlethr.asi@gmail.com">circlethr.asi@gmail.com</a>
11.	Vadodara	"Puratattva Bhavan", Mandvi, Vadodara-390006. Email: <a href="mailto:circlevad.asi@gov.in">circlevad.asi@gov.in</a>
12.	Regional Director (Central)	Regional Director (Central Region), ASI & Competent Authority, IIIrd Floor, G.T.B. Complex T.T. Nagar, Bhopal Madhya Pradesh Email: <a href="mailto:rdcentral.asi@gmail.com">rdcentral.asi@gmail.com</a>
13.	Regional Director (North)	Regional Director (Northern Region), ASI & Competent Authority, Puratatva Bhawan, Block-D, 1 <sup>st</sup> Floor, INA, New Delhi 110023 Email: <a href="mailto:rdnorth.asi@gmail.com">rdnorth.asi@gmail.com</a>
14.	Regional Director (South)	Regional Director (South) ASI & Competent Authority, Karnataka & Tamil Nadu, KSIMC Building, Industrial Estate, Rajaji Nagar, Bangalore 560010 Email: <a href="mailto:rdsouth.asi@gmail.com">rdsouth.asi@gmail.com</a>
15.	Regional Director (East)	Regional Director (East) ASI & Competent Authority, West Bengal, Currency Building, 1 BBD Bag, Kolkata 700001 Email: <a href="mailto:rdeast.asi@gmail.com">rdeast.asi@gmail.com</a>
16.	Regional Director (West)	The Regional Director (West) ASI and Competent Authority, Archeological Survey of India, Sion Fort, Sion (E), Mumbai-400022 Email: <a href="mailto:rdwest.asi@gmail.com">rdwest.asi@gmail.com</a>

**APPLICATION FORM FOR EMPANELMENT OF SURVEYORS**

Recent Passport sized photograph with cross signature of the applicant
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1. Name :
2. Father's name :
3. Present Residential Address :
4. Aadhaar Number :
5. Date of Birth(DD/MM/YYYY) :
6. E-mail address with telephone number :
7. Educational Qualifications (Enclose :  
copies of self-attested certificates in support of your education qualifications)
8. Date of entry into Government Service :
9. Date of retirement :
10. Last Month Basic pay drawn (on :  
superannuation)
11. Basic Pension Drawn as on 30.11.2022 :
12. Brief particulars of service with nature of duties performed till date. Enclose copies of self-attested documents in support.

Ser No	Name of Organisation/ Ministry/ Dept	Period (DD/MM/ YYYY)		Post Held and Remuneration	Nature of work done
		From	To		

**13. Mode of Empanelment being sought (Tick the appropriate box)**

Monthly basis	Per case basis	Both (Monthly/Per case)	Preferred place of Station

14. Additional information, if any, to highlight your suitability for the post.
15. The candidate may submit a detailed resume of his experience, work handled relating to jobs applied for empanelment, other official functions and notable achievements (On a separate sheet and not more than a single page).

## **DECLARATION**

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents would be made available on demand.

Yours faithfully,

Signature:

Full Name:

Place:

Date: