

No. NCRTC/HR/Rectt./17/2023

Date: 12.04.2023

**VACANCY NOTICE**  
**(No. 17/2023)**

**REQUIREMENT OF SENIOR ASSOCIATE LEAD (STRATEGY) ON DEPUTATION BASIS**

Commencement of Online Application	Last Date of Online Submission of Application	Date of Reckoned Eligibility
12.04.2023	11.05.2023	12.04.2023

National Capital Region Transport Corporation (NCRTC) – a Joint venture of Govt of India and participating State Government of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Housing and Urban Affairs, is mandated for implementing the Regional Rapid Transit System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, rail based, high capacity, comfortable state of art, world class commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point and safe regional travel at high speed along dedicated pathway for relatively longer distance with fewer stops and at higher speed.

The technology and system would ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi -Ghaziabad- Meerut, Delhi- Gurugram- SNB - Alwar** and **Delhi - Panipat**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

These projects will not only provide a vital new transport infrastructure backbone to the region but also act as a catalyst for development of sub urban centers, providing jobs in the Indian economy and relieving congestion in main cities through faster reliable connections. This high-profile project with high performing teams offers a once in a lifetime opportunity to make a significant and lasting contribution to the life of NCR and the country as a whole. The diversity of individuals and skills we require to complete this task is simply huge. Further, the learning opportunities in an organization that is at its inflexion point of initiating some of the largest infrastructure projects in this country will be immense. The complexity of the project and need to draw upon international learning will offer an accelerated opportunity for skill development of talented and motivated individuals that will further lead to exciting careers prospects for the future. Our motto “**Gati se Pragati**”, applies to both the project and the motivated team that will embark on this journey with us.

**To be part of the journey of NCRTC, interested and eligible professionals can apply for the following post: -**

**A. Details of the Vacancies**

<b>Name of the Post/ Pay Scale/ Level</b>	Sr. Associate Lead (Strategy) Rs. 60000-180000 (E3)
<b>No of Vacancy</b>	01 (One)
<b>Nature of Employment</b>	Deputation
<b>Maximum Age* (years)</b>	40 Years
<b>Service</b>	Officers belonging to organized Group ‘A’ Services.

<b>Current Working Level</b>	Working in CDA Pay Matrix Rs. 67700-208700 (L-11)
<b>Experience</b>	<p>Minimum 03 years of experience in Group 'A' Service</p> <ul style="list-style-type: none"> <li>- Research and study of transport portfolio, institutional setups, policy formulation, implementation strategies and frameworks, transport infrastructure and related business analytics and modelling.</li> <li>- Transport planning, transport modelling, strategic documentation/ presentations and proposal formulation for business development.</li> <li>- Transport asset management, transport governance, financing options, sustainability, tariff policies, new technologies in transport sector, multimodal transport infrastructure, impact evaluation, management and delivery of infrastructure etc. and preparation of policy advocacy documents / white papers.</li> <li>- Experience in the field of rail transport sector or having experience of working on project funded by multilateral/ bi-lateral agencies or working with multilateral / bi-lateral funding agencies or International Organizations will be preferred.</li> </ul>
<b>Place of Posting</b>	Delhi-NCR
<b>Emoluments</b>	The pay and allowances for deputation shall be regulated as per the DoPT rules. In addition, the Corporation offers Lease, Transport, Medical, Laptop/ Mobile handset/ Electricity/ Phone charges, subject to limits and other allowances as per Corporation's policy.
<b>Term of Deputation</b>	Normal term of deputation, but the period of deputation will in no case exceed 05 (Five) years.
<b>Exemption from the Rule of Permanent Absorption</b>	DoPT vide its OM No. AB.14017/86/2007/-Estt. (RR) dated 16.01.2008 has granted exemption for deputationist Officers joining Joint Sector companies, set up for Metro Projects, from the rule of permanent absorption so long as they are in "construction mode". MoHUA has extended these instructions for NCRTC also vide its letter No. K-14011/17/2016-MRTC-1 dated 03.01.2017.

- *Other terms and conditions of NCRTC shall be applicable.*
- *Number of vacancies are subject to change at any stage of the selection as per the requirement of the Project.*
- *\*Max. age limit may be relaxed in exceptional cases*

## **B. SELECTION PROCESS**

Candidates will be shortlisted, based on eligibility criteria/ experience in the relevant field and may be called for interaction to assess suitability for the job.

## **C. HOW TO APPLY:**

Advance copy of applications will be accepted ONLINE through the link provided in the "Career section" of the NCRTC website i.e. <https://www.ncrtc.in>. Candidates are required to upload recent passport sized photograph & signatures (not more than 3 months old), scanned signature and scanned copies of the supporting documents.

### **DOCUMENTS REQUIRED:**

The application should be supported with the following documents:

- (i) Class 10<sup>th</sup> Certificate/ Birth Certificate
- (ii) Graduation/ Post Graduation Certificate.
- (iii) Appointment letter along with joining and latest salary slip of current organization.
- (iv) Experience Certificate/s & Duty allocation orders
- (v) Copies of the APARs
- (vi) Office order showing promotion to present grade.

(vii) Experience /Service Certificate/ Relieving order issued by organization. (It should indicate date of joining, date of relieving and along with designations from each organization)

**Application without supporting certificates/ documents, as mentioned above, shall be summarily rejected.**

Soon after submission of online application, a print-out of the same along with supporting documents, should be sent to the below mentioned address through post/by hand within 5 days from closing of the applications.

The application should be routed through Administrative Officer (HQ/ Board etc.) for forwarding the same to NCRTC, duly indicating No Objection, Vigilance/ DAR clearance etc. as per **attached Annexure-I** and should be sent to the following address: -

**Career Cell,  
HR Department,  
National Capital Region Transport Corporation Ltd.  
GatiShakti Bhawan, INA,  
New Delhi-10023**

Envelope containing the print-out of application and supporting documents, should be super-scribed as-

**“APPLICATION FOR THE POST OF –SR. ASSOCIATE LEAD (STRATEGY) ON DEPUTATION BASIS”**

**D. GENERAL INSTRUCTIONS:**

1. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement. Scanned copies of passport sized photograph, signature, educational certificates, NOC and experience certificate should be kept ready, as these documents would be required to be uploaded at the time of filling up of online application form.
2. All information regarding this recruitment process would be made available in the career section of NCRTC website, i.e. [www.ncrtc.in](http://www.ncrtc.in), only. Applicants are advised to check the website periodically for important updates.
3. In case of any query the same may be sent to [recttquery@ncrtc.in](mailto:recttquery@ncrtc.in) with “POST – Sr. Associate Lead (Strategy) -17/2023” in the Subject Line. Candidates are advised to add this e-mail ID to their address book. NCRTC will not be responsible for non-delivery of e-mail/ delivery of e-mail to junk or spam folder. Contact No. 011-24666700 (10:00 AM to 4:30 PM).

**Canvassing in any form shall disqualify the candidate.**

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**NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.**  
(A joint venture of Govt. of India and participating State Govts.)

**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATIONS FOR DEPUTATION**

<b>Important</b> (Please don't leave blanks)	<b>Vacancy Notice No. / Date</b> (Appears on the top right side of notice)	
	<b>Post against which application has been submitted</b>	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. 'A' Service (Wherever applicable)	:	
9.	Present pay level and basic pay as on date of application	:	
	Date w.e.f. in present grade	:	
10.	Whether the grade/pay indicated above is on substantive basis or under MACP/in ex-cadre /deputation post (if under MACP/in ex-cadre/deputation post, please indicate the post held in cadre and grade of the cadre post)	:	
11.	Present Designation	:	
12.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

**13. Educational Qualification: -**

S. No.	Qualification/Degree	Year/ Division	Institution/University

**14. Experience Details:-**

S. No.	Designation & Railway with Place of posting	Grade	From	To	Nature of duties performed

**15. Other Details: -**

15.	Details of previous deputation/ Foreign assignment, if any	:	
16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
18.	Details of awards/punishment	:	
19.	Have you ever been convicted, if yes details thereof	:	
20.	Any criminal case lodged against you	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. \_\_\_\_\_ for forwarding the application to NCRTC indicating No objection, vigilance/ DAR clearance etc.

**(Name and Signature of the applicant)**

Place:

Date: