

NATIONAL CONSUMER DISPUTES REDRESSAL COMMISSION
GOVERNMENT OF INDIA

Telephone No.011-24608718

Upphokta Nyay Bhawan
'F' Block, GPO Complex
INA, New Delhi-110023

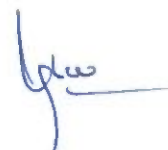
No.A-2/Recruitment/NCDRC/2022 (Vol. III)

Dt. 22.11.2023

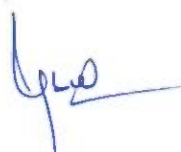
VACANCY CIRCULAR

Applications are invited for filling up the following posts in the National Consumer Disputes Redressal Commission, on deputation basis for a period of three years from suitable candidates, who fulfil eligibility as shown against the posts below:-

S.No	Post with Scale of Pay	No. of Post	Eligibility
1.	Section Officer Pay in Pay Matrix Level-8: ₹47,600- ₹1,51,100/- General Central Service Group 'B' Gazetted Non-Ministerial	03 (Three)	Officers under the Central Government or the State Government or autonomous bodies or statutory organizations or public sector undertakings or the Supreme Court or High Courts;— (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with three years' service in the grade rendered after appointment thereto on regular basis in the level 7 (₹44900-142400) in the pay matrix or equivalent; or (iii) with eight years' service in the grade rendered after appointment thereto on regular basis in the level 6 (₹35400-112400) in the pay matrix or equivalent in the parent cadre or department. Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years. Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
2.	Accounts Officer Pay in Pay Matrix Level-7: ₹44,900-₹1,42,400/- General Central Service Group 'B' Gazetted Non-Ministerial	01 (One)	Officers under the Central Government or State Government or autonomous bodies or statutory organizations or public sector undertakings or the Supreme Court or High Courts;— (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on regular basis in the level 6 (₹35400-112400) in the pay matrix or equivalent in the parent cadre or department; and (b) possessing the following educational



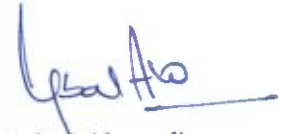
			<p>qualifications and experience:—</p> <p>(i) must have passed the Subordinate Audit or Account Services or equivalent examination conducted by any one of the Organized Accounts Department of the Central Government; and</p> <p>(ii) must have successfully completed training in Cash and Accounts work in the Institute of the Secretariat Training and Management or equivalent training course and have minimum three years' experience in Cash, Accounts and Budget work.</p> <p>Note 1:The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2:The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>
3.	<p>Accountant-cum-Cashier</p> <p>Pay in Pay Matrix Level-6: ₹35,400 - ₹1,12,400/-</p> <p>General Central Service Group 'B' Non-Gazetted Non-Ministerial</p>	01(One)	<p>Officers under the Central Government or the State Government or autonomous bodies or statutory organizations or public sector undertakings or Supreme Court or High Courts;—</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with six years' regular service in the grade rendered after appointment thereto in level 5 (₹29200-92300) or equivalent in the parent cadre or department; or</p> <p>(iii) with eight years' regular service in the grade rendered after appointment thereto in level 4 (₹25500-81100) in the pay matrix or equivalent in the parent cadre or department; and</p> <p>(b) undergone training in cash and accounts work in the Institute of Secretariat Training and Management or equivalent course and possessing two years' experience of cash, accounts and budget work.</p> <p>Note 1:The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.</p> <p>Note 2:The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.</p>



4.	Personal Assistant (Stenographer Grade 'C') Pay in Pay Matrix Level- 6: ₹35,400 - ₹1,12,400/- General Central Service Group 'B' Non-Gazetted Non-Ministerial	01(One) (Subject to vary)	Officers under the Central Government or the State Government or autonomous bodies or statutory organizations or public sector undertakings or the Supreme Court or High Courts;— (i) holding analogous post of Stenographer on regular basis; or (ii) Stenographer in level 4 (₹25500-81100) in the pay matrix or equivalent with ten years regular service in the grade. Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years. Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
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The pay of the officials selected will be regulated in accordance with DoP&T's O.M. No. 2/29/91-Estt.(Pay II), dated the 17th June, 2010 (amended from time to time) and the maximum age limit for appointment on deputation shall be 56 years on the date of closing of the applications.

The application(s) of eligible candidates who are desirous of being considered for appointment to the above mentioned posts and who can be spared immediately after selection, may please be forwarded to the Registrar, National Consumer Disputes Redressal Commission, Upbhokta Nyay Bhawan, 'F' Block, GPO Complex, INA, New Delhi-110023 within 60 days from the date of publication of this Vacancy Circular in Employment News (e-version), in the prescribed format as at Annexure-I (Prescribed form alongwith details can also be downloaded from this Commission's Website ncdr.nic.in) along with certified copies of CR dossiers for the last five years and vigilance/disciplinary clearance certificate. Incomplete application(s) and application(s) not duly forwarded by their office will not be considered. The selected candidate should be released for joining the post on deputation within 15 days of selection.

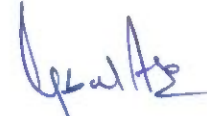


(Iqbal Ahmed)
Deputy Registrar

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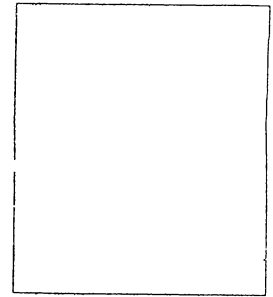
1. The Secretary General, Supreme Court of India, Tilak Marg, New Delhi-110201.
2. The Registrar General of all the High Courts.
3. The Ministries/Departments of Government of India, New Delhi (as per list)
4. The Chief Secretaries of States & Union Territories.
5. The Director General of Police, CISF, CRPF, ITBP, SSB, BSF, CBI, New Delhi.
6. The Principal Registrar, Central Administrative Tribunal, Copernicus Marg, New Delhi.

7. The Secretary (Services), Govt. of NCT of Delhi, Secretariat Complex, 7th Level, B-Wing & 5th Level, A-Wing, I.P. Estate, New Delhi-02. Services Department, Govt. of Delhi.
8. The Principal Registrar, Armed Forces Tribunal (Principal Bench) West Block-VIII, Opp. Mohan Singh Market, Sector-I, R.K. Puram, New Delhi-110066.
9. The Joint Secretary, NHRC, 'C' Block, GPO Complex, INA, New Delhi.
10. The District & Sessions Judge, Tis Hazari, New Delhi.
11. The District & Sessions Judge, Ghaziabad.
12. The District & Sessions Judge, Faridabad.
13. The District & Sessions Judge, Gurugram.
14. All Registrars, State Consumer Disputes Redressal Commissions/UT(s).
15. Mr. Satyabrata Nanda, SO (IT) - For uploading the circular on this Commission's website ncdr.nic.in
16. Circular File



(Iqbal Ahmed)
Deputy Registrar

Application for the Post of _____ on
Deputation basis in National Consumer Disputes Redressal Commission



1 Name of the Applicant (in block letters)

2 Father's/ Husband's Name

3 Date of Birth (dd/mm/yy)

4 Gender (M/F)

5 Address for correspondence

6 Contact No (a) Mobile

(b) Landline

(c) E-mail

7 Educational Qualification (in chronological order)

Education Qualification	Board/University	Year of Passing	DIVISION

8. Details of Employment (in chronological order):

Office/ Institutions/ Organizations	Pay Scale with Grade Pay (MACP Granted, please specify)	From	To	Please state whether working under Central/State Govt/Autonomous Org. or other category	Post held Permanent/ Deputation

9. Nature of duties with the present post:

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10. In case the present employment is held on deputation, please state:

- a) The date of appointment :
- b) Period of appointment on deputation :
- c) Name of the parent office/organization :
to which you belong:

11. Additional information, if any, which you would like to mentioned in support of your suitability for the post

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Date:

(Signature of the Candidate)
Address:

Contd.....

CERTIFICATE

(To be filled in by the authority forwarding the application)

Certified that

- i) The particulars furnished by the candidates have been checked from available records and found correct
- ii) It has been verified that the candidate is eligible as per conditions mentioned in the circular
- iii) No vigilance/departmental case is either pending or being contemplated against the candidate
- iv) Certified that copies of last 5 year ACRs duly certified by Gazetted officer are attached
- v) There is no doubt about the integrity of the candidate
- vi) In the event of the selection of the candidate, this organization shall have no objection to relieve him

Date

Place .

Signature of the Officer
Designation
Address
Telephone No
(Office Seal)

Date _____
